

# Staff Application

## Mission

To spiritually transform campers and staff through inspiring worships and caring relationships. Participant involvement in every aspect of camp life is key to overall success.



### Personal Information

Date \_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Current Address (if different) \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Home Church \_\_\_\_\_

### Education

Current school attending \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

College Major \_\_\_\_\_

School attending next year \_\_\_\_\_ Grade next year \_\_\_\_\_

### Camp Experience

Have you ever been a camper? \_\_\_\_ Yes \_\_\_\_ No If yes, where? \_\_\_\_\_

Have you ever worked at camp before? \_\_\_\_ Yes \_\_\_\_ No

Give Date(s) \_\_\_\_\_

Position (s) \_\_\_\_\_

Previous Camp Director(s) you worked with? \_\_\_\_\_

When completed, mail to:  
Iowa-Missouri Conference  
Youth Department  
PO Box 65665  
West Des Moines, IA 50265

To contact us:  
Phone: 515-223-1197 x131  
Fax: 515-223-5692  
Email: josue4pr@gmail.com

## Desired Positions

Please indicate the positions you will be most interested in. Indicate your top 3 choices in order of preference. Some positions are part-time positions and are often combined with other part-time responsibilities or counseling.

### ADMINISTRATIVE

\_\_\_\_\_ Boys' Director  
 \_\_\_\_\_ Girls' Director  
 \_\_\_\_\_ Program Director

### FOOD SERVICE

\_\_\_\_\_ Food Service Director  
 \_\_\_\_\_ Assistant Food Service Director  
 \_\_\_\_\_ Food Service Staff

### HORSEMANSHIP

\_\_\_\_\_ Horsemanship Director  
 \_\_\_\_\_ Wrangler

### WATERFRONT

\_\_\_\_\_ Boating Director  
 \_\_\_\_\_ Swimming Director  
 \_\_\_\_\_ Lifeguard  
 \_\_\_\_\_ Boat Driver  
 \_\_\_\_\_ Jet Ski Driver  
 \_\_\_\_\_ Canoe Instructor

### INSTRUCTORS & ACTIVITIES

\_\_\_\_\_ Ceramic/Craft Instructor  
 \_\_\_\_\_ Archery Instructor  
 \_\_\_\_\_ Rock Climbing Instructor  
 \_\_\_\_\_ Drama Instructor  
 \_\_\_\_\_ Skateboard Instructor  
 \_\_\_\_\_ Nature Instructor

### COUNSELING & SUPPORT

\_\_\_\_\_ Counselor  
 \_\_\_\_\_ Office Assistant  
 \_\_\_\_\_ Store  
 \_\_\_\_\_ Maintenance  
 \_\_\_\_\_ Laundry & Housekeeping  
 \_\_\_\_\_ Nurse

## Skills, Interests & Certifications

Place check on skill level rating. Leave blank if nonapplicable. S-Skill A-Ability to Teach/Do

### ARTS/CRAFTS

Braiding S\_\_\_\_\_ A\_\_\_\_\_  
 Candle Making S\_\_\_\_\_ A\_\_\_\_\_  
 Ceramics S\_\_\_\_\_ A\_\_\_\_\_  
 Knots S\_\_\_\_\_ A\_\_\_\_\_  
 Leather Craft S\_\_\_\_\_ A\_\_\_\_\_  
 Photography S\_\_\_\_\_ A\_\_\_\_\_  
 Plaster Craft S\_\_\_\_\_ A\_\_\_\_\_  
 String Art S\_\_\_\_\_ A\_\_\_\_\_

### OUTDOOR/RECREATION

Archery S\_\_\_\_\_ A\_\_\_\_\_  
 Basketball S\_\_\_\_\_ A\_\_\_\_\_  
 Camp Cookery S\_\_\_\_\_ A\_\_\_\_\_  
 Camp Craft S\_\_\_\_\_ A\_\_\_\_\_  
 Fire Building S\_\_\_\_\_ A\_\_\_\_\_  
 Hiking S\_\_\_\_\_ A\_\_\_\_\_  
 Rock Climbing S\_\_\_\_\_ A\_\_\_\_\_  
 Horsemanship S\_\_\_\_\_ A\_\_\_\_\_  
 Ropes Course S\_\_\_\_\_ A\_\_\_\_\_  
 Survival S\_\_\_\_\_ A\_\_\_\_\_  
 Tumbling/  
 Gymnastics S\_\_\_\_\_ A\_\_\_\_\_  
 Volleyball S\_\_\_\_\_ A\_\_\_\_\_

### OTHER SKILLS & SERVICES

Story Telling S\_\_\_\_\_ A\_\_\_\_\_  
 Audio Visual S\_\_\_\_\_ A\_\_\_\_\_  
 Sound System S\_\_\_\_\_ A\_\_\_\_\_  
 Computer Skills S\_\_\_\_\_ A\_\_\_\_\_  
 Store S\_\_\_\_\_ A\_\_\_\_\_  
 First Aid S\_\_\_\_\_ A\_\_\_\_\_  
 Food Service S\_\_\_\_\_ A\_\_\_\_\_  
 Videography S\_\_\_\_\_ A\_\_\_\_\_  
 Office/Secretary S\_\_\_\_\_ A\_\_\_\_\_

### NATURE

Amphibians S\_\_\_\_\_ A\_\_\_\_\_  
 Animal Tracking S\_\_\_\_\_ A\_\_\_\_\_  
 Birds S\_\_\_\_\_ A\_\_\_\_\_  
 Conservation S\_\_\_\_\_ A\_\_\_\_\_  
 Edible Plants S\_\_\_\_\_ A\_\_\_\_\_  
 Insects S\_\_\_\_\_ A\_\_\_\_\_  
 Mammals S\_\_\_\_\_ A\_\_\_\_\_  
 Reptiles S\_\_\_\_\_ A\_\_\_\_\_  
 Weather S\_\_\_\_\_ A\_\_\_\_\_

### WATERFRONT

Boat Driving S\_\_\_\_\_ A\_\_\_\_\_  
 Canoeing S\_\_\_\_\_ A\_\_\_\_\_  
 Jet Skiing S\_\_\_\_\_ A\_\_\_\_\_  
 Swimming Inst. S\_\_\_\_\_ A\_\_\_\_\_  
 Wake Boarding S\_\_\_\_\_ A\_\_\_\_\_  
 Water Skiing S\_\_\_\_\_ A\_\_\_\_\_

### DRIVING EXPERIENCE

Bus Driving Exp. \_\_\_\_\_ Yes \_\_\_\_\_ No  
 CDL - Class B \_\_\_\_\_ Yes \_\_\_\_\_ No  
 12-15 Passenger Van \_\_\_\_\_ Yes \_\_\_\_\_ No

### PROGRAMMING

Devotional Talk S\_\_\_\_\_ A\_\_\_\_\_  
 Drama S\_\_\_\_\_ A\_\_\_\_\_  
 Group Games S\_\_\_\_\_ A\_\_\_\_\_

### MAINTENANCE

Auto Mechanics S\_\_\_\_\_ A\_\_\_\_\_  
 Carpentry S\_\_\_\_\_ A\_\_\_\_\_  
 Electrical S\_\_\_\_\_ A\_\_\_\_\_  
 Grounds S\_\_\_\_\_ A\_\_\_\_\_  
 Janitorial S\_\_\_\_\_ A\_\_\_\_\_  
 Landscaping S\_\_\_\_\_ A\_\_\_\_\_  
 Painting S\_\_\_\_\_ A\_\_\_\_\_  
 Plumbing S\_\_\_\_\_ A\_\_\_\_\_

### CERTIFICATION

WSI Expires \_\_\_\_\_  
 Lifeguard \_\_\_\_\_  
 First Aid \_\_\_\_\_  
 Lifeguard Instructor \_\_\_\_\_  
 CPR \_\_\_\_\_ Yes \_\_\_\_\_ No

### MUSIC

Camp Songs S\_\_\_\_\_ A\_\_\_\_\_  
 Song Leader S\_\_\_\_\_ A\_\_\_\_\_  
 Special Music S\_\_\_\_\_ A\_\_\_\_\_  
 List Instruments you play \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other skills or services that would be helpful to Camp Ministry \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Parts you sing \_\_\_\_\_  
 Experience: duets, trios, etc \_\_\_\_\_  
 \_\_\_\_\_

**CONFIDENTIAL**

**Seventh Day Adventist HQ of Iowa Missouri Conference  
Background Check Authorization for ages 18+**

Print Name: \_\_\_\_\_  
(First) (Middle) (Last)

Former Name(s) and Dates Used: \_\_\_\_\_  
(Maiden) Year Married

Current Address Since: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (State/Zip)

Previous Address From: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (State/Zip)

Previous Address From: \_\_\_\_\_  
(Mo/Yr) (Street) (City) (State/Zip)

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Driver License #/State \_\_\_\_\_

Have you ever been accused or convicted of a misdemeanor or felony, other than a minor traffic offense?  
Yes \_\_\_\_ No \_\_\_\_

Have you ever been (formally or informally) accused, charged, disciplined or convicted of any child abuse and/or any sex related offense? Yes \_\_\_\_ No \_\_\_\_

The information contained in this application is correct to the best of my knowledge. I hereby authorize Seventh Day Adventist HQ of Iowa Missouri Conference and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the background check may include, but not limited to the following areas: verification of social security number; current and previous residences; employment history, education background, character reference; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, to include the National Sex Offender Public Registry; driving records, birth records, and any other public records..

I hereby release Seventh Day Adventist HQ of Iowa Missouri Conference, the Social Security Administration, and its agents, officials, representative, or assigned agencies, including officers, employees, or related personnel both individually and collectively, from any and all liability for damages of whatever kind, which may, at any time, result to me, my heirs, family, or associates because of compliance with this authorization and request to release.

***We realize that this represents an invasion of your privacy. We respect the right of every potential employee to keep their records confidential. However, we cannot consider you for employment if you choose to place your privacy above the safety of the children we serve. We thank you for your understanding in this matter.***

Signature grants permission for background check and attests to the non-conviction of violent crimes and crimes against children.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Share your thoughts:

How have you been growing in your faith and relationship with Christ? \_\_\_\_\_

What would you identify as some of the main issues confronting kids? \_\_\_\_\_

List three of your personal goals. \_\_\_\_\_

What can you bring to Camp Heritage that no one else can? \_\_\_\_\_

### Self Evaluation:

How would you rate yourself in the following areas? (1 = weak, 2 = needs improvement, 3 = good, 4 = very strong)

- \_\_\_\_\_ Health (eating habits, getting proper amounts of exercise and sleep)
- \_\_\_\_\_ Energy level (enthusiasm, self-motivation, endurance)
- \_\_\_\_\_ Flexibility (ability to adapt to changes in procedure, schedule and responsibilities)
- \_\_\_\_\_ Hospitality (natural friendliness and customer service skills)
- \_\_\_\_\_ Reliability (dependability, attendance, commitment and self-discipline)
- \_\_\_\_\_ Communication skills (ability to listen well and express yourself clearly)
- \_\_\_\_\_ Personal pride (appearance, hygiene, satisfaction of accomplishment)
- \_\_\_\_\_ Teamwork (cooperation with others and team spirit)
- \_\_\_\_\_ Emotional stability & maturity (handling of stress and stressful situations)
- \_\_\_\_\_ Teachability (receptiveness and thoughtful consideration to suggestions and criticism)
- \_\_\_\_\_ Safety habits (observance of safety procedures)
- \_\_\_\_\_ Judgment (knowing when to quit, "draw the line," and say no)
- \_\_\_\_\_ Observance of rules and regulations (interest and consistency in "going by the book")
- \_\_\_\_\_ Spirituality (an obedient love relationship with Jesus)

### Recommendations

List the individuals who will be sending in your recommendation forms. *(No family members or close friends)*

Work Supervisor Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Teacher/Dean Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Pastor Name \_\_\_\_\_ Phone Number \_\_\_\_\_

### Size of Staff Shirt

We are not sure if they will be regular sizing or unisex sizing. Unisex sizing runs larger. List for both.

Ladies: S \_\_\_\_\_ M \_\_\_\_\_ L \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_      Mens: S \_\_\_\_\_ M \_\_\_\_\_ L \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

Unisex: S \_\_\_\_\_ M \_\_\_\_\_ L \_\_\_\_\_ XL \_\_\_\_\_ XXL \_\_\_\_\_

### Signature

My goal is to support the policies of the camp and do what is expected of a Camp Heritage Staff Member. All information provided in this application is accurate and true to the best of my knowledge.

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_